



Instructions for 60-Day Sign

If you're applying for a new license or permit, you may have to [post a sign](#) at your business location to notify the public of your intent to sell alcohol. Whether you need a sign depends on if your location has been licensed or permitted for on-premises sales in the two years before our first review of your application. Search for your address in our [Public Inquiry System](#) to check if your business must post a sign.

You must post the sign prominently outdoors at your proposed location for 60 days before TABC issues your license or permit. Not displaying the sign correctly for the required period could delay your application.

Businesses must upload a picture of their posted sign (in .jpg format) to the **Sixty-Day Sign Requirement button** on the [Alcohol Industry Management System \(AIMS\)](#) dashboard.

Below are instructions for filling out a 60-Day Sign. For questions about this sign, please contact the Licensing Division at 512-206-3360 or licensing@tabc.texas.gov.

Type of License/Permit:

Fill in the license or permit type you are applying for at your proposed location. The license/permit name must be written exactly as shown in the list below. **Writing abbreviations (BG, D, MB, etc.) will delay the processing of your application.**

Only licenses and permits listed in this section require a 60-Day Sign.

- Distiller's and Rectifier's Permit (D)
- Brewer's License (BW)
- Wine and Malt Beverage Retailer's Permit (BG)
- Mixed Beverage Permit (MB)
- Retail Dealer's On-Premise License (BE)
- Private Club Registration Permit (N)
- Private Club Exemption Certificate (NE)
- Private Club Malt Beverage and Wine Permit (NB)

Name of Applicant:

If you will be applying for a license or permit using an entity such as a Corporation, Limited Liability Company, Partnership, etc., fill out the name of the entity in this section. If you will not be using an entity, fill in the name of the individual(s) applying. **Example: John Doe's Bar LLC, John Doe's Bar Inc., John Doe and Jane Doe, or John Doe**

Address of Applicant:

Fill in the complete address of the proposed licensed/permitted location. Include any suite numbers and letters on your sign. **Example: 123 Main St., Suite 120, Austin, TX**



For Information Concerning Filing a Protest Contact Your Local TABC at:

Fill this out with your local TABC office's phone number. Search for the proposed location's ZIP code on the [TABC Offices page](#) to find your local TABC office phone number.

Date Posted:

Fill this out with the date (month, day and year) that the 60-Day Sign is posted at your proposed location.

Example of Complete 60-Day Sign

Below is an example of how the final 60-Day Sign should look.

	- NOTICE -	
AN APPLICATION TO SELL AND CONSUME ALCOHOLIC BEVERAGES IS PROPOSED FOR THIS LOCATION. TYPE OF LICENSE/PERMIT:		
Wine & Malt Beverage Retailer's Permit		
NAME OF APPLICANT:		
John Doe's Bar LLC		
ADDRESS OF APPLICANT:		
123 Main St., Suite 120, Austin, TX		
FOR INFORMATION CONCERNING FILING A PROTEST CONTACT YOUR LOCAL TABC AT: <u>512-206-3360</u> OR <u>WWW.TABC.TEXAS.GOV</u>		
DATE POSTED: <u>01/01/22</u>		
SECTIONS 11.391 & 61.381 TEXAS ALCOHOLIC BEVERAGE CODE		

PS 4355